



# VACANCY NOTICE

**TITLE:** Substitute Custodial Worker

**LOCATION:** BOCES wide; Chenango Campus, Norwich, NY; Harrold Campus, Masonville, NY

**REPORTS:** Director of Services

**TERMS:** As needed

**QUALIFICATIONS:** Knowledge of acceptable cleaning practices in a school environment preferred. Experience in floor care, floor care equipment, and daily cleaning techniques. Must be a self-motivated and task-oriented individual, who can follow directions and perform a variety of routine manual tasks. May be asked to lift or move up to 50 pounds. Must be able to work independently or as part of the team.

**RESPONSIBILITIES/DUTIES:** Responsibilities include, but not limited to: Floor care on VCT, ceramic, and terrazzo tile such as sweeping, dust mopping, mopping, striping, and waxing. Carpet care vacuuming, spot removal, and steam cleaning. Dusting and washing windows and window sills. Daily and weekly assigned cleaning of the classrooms, restrooms, offices and common areas. Replace blown light bulbs and broken or stained ceiling tiles. Set up and break down for evening classes, meetings, and special events

**SALARY/BENEFITS:** \$12.50 per hour

**STARTING DATE:** As soon as possible

**TO APPLY:** Send cover letter, resume, Delaware County civil service application and DCMO BOCES application.  
Applications reviewed as received.

DCMO BOCES Application found at:  
<http://www.dcmoboces.com/application>

Delaware County civil service application found at:  
[http://www.co.delaware.ny.us/departments/pers/docs/employee\\_docs/DC%20Application%2020191121%20savable.pdf](http://www.co.delaware.ny.us/departments/pers/docs/employee_docs/DC%20Application%2020191121%20savable.pdf)

*Apply online:*  
[www.OLASjobs.org](http://www.OLASjobs.org)  
-or-  
<https://dcmo.mightyrecruiter.com>

*By mail:*  
Human Resources Department  
Delaware-Chenango-Madison-Otsego BOCES  
6678 County Road 32  
Norwich, NY 13815-3554

DCMO BOCES does not discriminate based on actual or perceived race, color, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, weight, predisposing genetic characteristic, domestic violence victim status, or any other basis prohibited by New York State and/or federal non-discrimination laws.