



VACANCY NOTICE

- TITLE:** Section IV Director
- LOCATION:** BOCES wide; Sidney, NY
- REPORTS:** Director of Instructional Support Services
- TERMS:** Full-time, 12 months
- QUALIFICATIONS:** Applicant must possess or be in the process of completing, NYS School Administrator Certification; prior experience in public school athletics.
- RESPONSIBILITIES/
DUTIES:** Prepare agendas and keep records of all business transacted at the meetings of the Athletic Council and Executive Committee. Keep on file Sports Coordinators' reports. Maintain capacity to up-date summaries of reports for more efficient method of running Sectional activities. Assist Sports Coordinators in securing sites for Sectionals. Recommend to Executive Committee any methods that will improve Sectional functions. Be responsible for running the Section Office. Be available to interpret Section and State policies. Supervise all Sectional activities and make all final decisions regarding the same. Advertise, interview and recommend to the Executive Board. Communicate with counsel on legal issues confronting Section IV.
- SALARY/BENEFITS:** Starting salary range \$95,000 - \$105,000. Commensurate with experience. Excellent benefits package included.
- STARTING DATE:** May 24, 2021
- TO APPLY:** Send cover letter, resume and DCMO BOCES application by February 26, 2021.

DCMO BOCES Application found at:
<http://www.dcmoboces.com/application>

Apply online:
www.OLASjobs.org
-or-
<https://dcmo.mightyrecruiter.com>

By mail:
Human Resources Department
Delaware-Chenango-Madison-Otsego
BOCES
6678 County Road 32
Norwich, NY 13815-3554

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