



# VACANCY NOTICE

- TITLE:** Cook Manager
- LOCATION:** BOCES wide
- REPORTS:** School Lunch Manager
- TERMS:** Full-time, 12 months
- QUALIFICATIONS:** Candidates must meet the minimum Civil Service qualifications.
- A. High School Diploma plus 2 years of college with degree in food service administration, dietetics, nutrition, or related field, plus 1 year of full time experience in large scale food production, including 6 months as supervisor; or
  - B. High School Diploma plus 3 years full time experience in large scale food production, including 6 months as supervisor.
- RESPONSIBILITIES/DUTIES:** Supervisor and participate in prep and serving of food; supervisor storage and care of food; supervise and participate in cleaning as well as care of equipment; maintain production, inventory, receiving, purchasing, labor, and budget record; prepare State and Federal NSLP claims; compiles data and produces simple financial/statistical reports
- SALARY/BENEFITS:** Starting hourly range \$15 - \$20 based on experience.
- STARTING DATE:** As soon as possible
- TO APPLY:** Send cover letter, resume, Delaware County civil service application and DCMO BOCES application.  
Applications reviewed as received.

DCMO BOCES Application found at:  
<http://www.dcmoboces.com/application>

Delaware County civil service application found at:  
[http://www.co.delaware.ny.us/departments/pers/docs/employee\\_docs/DC%20Application%2020191121%20savable.pdf](http://www.co.delaware.ny.us/departments/pers/docs/employee_docs/DC%20Application%2020191121%20savable.pdf)

*Apply online:*  
[www.OLASjobs.org](http://www.OLASjobs.org)  
-or-  
<https://dcmo.mightyrecruiter.com>

*By mail:*  
Human Resources Department  
Delaware-Chenango-Madison-Otsego BOCES  
6678 County Road 32  
Norwich, NY 13815-3554

DCMO BOCES does not discriminate based on actual or perceived race, color, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, weight, predisposing genetic characteristic, domestic violence victim status, or any other basis prohibited by New York State and/or federal non-discrimination laws.