



## VACANCY NOTICE

- TITLE:** Assistant School Lunch Manager
- LOCATION:** BOCES-Wide
- REPORTS:** School Lunch Manager
- TERMS:** 12 months, Full Time
- QUALIFICATIONS:** Candidates must meet minimum Civil Service qualifications for Assistant School Lunch Manager. These minimum qualifications are:
- Graduation from high school or possession of a high school diploma, and EITHER:
- A. Graduation from a regionally accredited or New York State registered two year college with an Associate Degree in food preparation, hotel or restaurant management, dietetic or related subjects; OR
  - B. Certification as a Dietary Manager by the Dietary Manager Association.
- RESPONSIBILITIES/DUTIES:** Selected candidate will be responsible for leading food service helpers in meal preparation; supervising service of meals, cafeteria, and cleaning; maintaining records; and staff training as needed.
- STARTING DATE:** As soon as possible
- TO APPLY:** Send cover letter, resume and DCMO BOCES Application, by March 22, 2019:  
DCMO BOCES Application found at:  
<http://www.dcmoboces.com/application>

*Apply online*  
[www.OLASjobs.org](http://www.OLASjobs.org)

<https://dcmo.mightyrecruiter.com>

*By mail:*  
Human Resources Department  
Delaware-Chenango-Madison-Otsego BOCES  
6678 County Road 32  
Norwich, NY 13815-3554

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03/15/2019