VACANCY NOTICE

TITLE: School Health and Safety Coordinator

LOCATION: Support Services Center
Chenango Campus, Norwich

REPORTS: Assistant Superintendent for Management Services

TERMS: Full time, 12 month

QUALIFICATIONS: To be considered candidates must meet Civil Service minimum qualifications for School Health and Safety Coordinator. These qualifications are: Bachelor's degree and one year of experience in occupational safety and health programming; or Associate’s degree and three years of experience in occupational safety and health programming; or five years of experience. Must have good knowledge of Federal OSHA, NYS Dept. of Labor, AHERA, Safety & Health Regulations and Fire Code.

RESPONSIBILITIES/DUTIES: Selected candidate will be responsible for implementing school and BOCES Health, Safety & Risk Management trainings; assist schools and BOCES in matters of compliance with various regulatory agencies and record keeping; conduct fire and structural inspections; conduct incident command training and prepare emergency exercise drills; perform inspections on life safety equipment; conduct indoor air quality investigations; and perform safety inspections. Position requires supervision and evaluation of staff.

SALARY/BENEFITS: $65,000 to $75,000

STARTING DATE: As soon as possible

TO APPLY: Send cover letter and resume by to:
Personnel Recruitment Office
Delaware-Chenango-Madison-Otsego BOCES
6678 County Road 32
Norwich, NY 13815-3554

(The BOCES employment application is available at www.dcmoboces.com/EmploymentOpportunities.aspx)

The DCMO BOCES does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, age, disabilities, marital or veteran status.

9/6/17